COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4
(1) Topic (one sentence description of the decision being sought)(2) Who will take decision	(5)	Principal Groups/Organisations to be consulted before decision is made	(7)	Name of person(s) to whom representations can be made (e-mail/telephone)	(9)	List background documents submitted to Cabinet/Cabinet Member in respect of the decision
(3) Give date or period within which decision is to be taken	(6)	Method of consultation (external only [if applicable])	(8)	When should they be made by (closing date)	(10)	Is this information unrestricted or exempt?
(4) Directorate contact (include e-mail and telephone)		7		3,	(11)	Date first entered in Notice
KEY 57/18/19	(5)	Not applicable.	' '	Rebecca Champion - 304 872395;	(9)	Cabinet report
(1) To seek agreement for the disposal of the Council's leasehold interest in Flat 35	(6)	Not applicable.	reb	pecca.champion@dover.gov	(10)) Restricted
and Garage 74, The Gateway, Marine Parade, Dover			(8)	25 February 2019	(11)	1 February 2019
(2) Cabinet						
(3) 4 March 2019						
(4) Rebecca Champion - 01304 872395; Rebecca.champion@dover.gov.uk						

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Dover District Council sold its freehold interest in The Gateway flats to the Gateway Residents on 30 January 2009. On 16 October 1985 the Council resolved that all future vacant flats at The Gateway were to be offered for sale on the open market.

35 The Gateway and Garage 74 The Gateway became vacant in September. Following a marketing exercise, an offer has been received and Cabinet is requested to make a decision on this.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

None – but in order to ensure that the sale does not fall through, a timely decision is required.